

Vacancy Announcement

Applications with detailed resume are invited for the post of Trade & Investment Development Officer/ Marketing Officer at Commercial Section, Embassy of Pakistan, Tashkent for a contract period of **ONE** year, further extendable on yearly basis, based on performance up to maximum three years. The applicants must possess the following to meet the application criteria.

Age:

- The candidate age should be 25-40 years.

Educational Qualification:

- The candidate must have minimum Graduation Degree from a recognized University in Business Studies/Economics/International Trade/Commerce.
- The candidate must possess strong IT Skills and be proficient in usage of Micro-soft Windows and MS office Applications, Internet, Social Media Channels and have good typing speed.

Experience:

- The candidate must have a minimum **three years** of work experience preferably in trade related matters /trade organizations in public or private sector.
- The candidate must have basic information and knowledge about Uzbekistan's Trade/Business/commerce/customs Laws and procedure.
- The candidate must be familiar with the working of Uzbekistan's Ministries/Departments/Trade Bodies/Chamber of Commerce etc.
- The candidate must possess strong marketing skills to conduct sector-based surveys.
- The candidate must have basic knowledge about organizing a trade exhibition/business delegation/ business to business meetings.

Language and Communication Skills:

- The candidate must be proficient in writing, reading and speaking of English & Uzbek/Russian Languages. Candidates having proficiency in Russian language along with English and Uzbek languages will be given preference

Interpersonal Skills:

- The candidate may demonstrate an ability to communicate with all stakeholders in an efficient and effective manner.
- The candidate must be a good team player and willing to accept **additional tasks/targets/responsibilities** in a professional way to achieve organizational goals.
- The candidate must be confident in dealing with national and international business communities.

Job Description and Key Performance Indicators (KPIs):

- Successful candidate will have to sign Job Description and KPIs

Nationality:

- The candidate should have origin and nationality of Republic of Uzbekistan.

Interested candidates may send their CVs/resume with request/application addressed to the Embassy of Pakistan on following address by email/local post services. Last date for submission of applications is 17th July 2026.

Trade & Investment Counsellor
Embassy of Pakistan
80/82, Abdulla Avloniy Street, Yakkasaray District, Tashkent
Email: tic.tashkent@commerce.gov.pk
pakistanembassytashkent@gmail.com